

**Early Development Network (EDN)/Part C Planning Region Team (PRT)
Targeted Improvement Plan (TIP)**

**EDN Co-Lead Evaluation Tool
Overview**

The PRT TIP Co-Lead Evaluation Tool is based on the 3 components within Phase II of Results Driven Accountability. The Phase II components are: 1) Data Analysis, 2) Analysis of Infrastructure to Support Improvement and Build Capacity, and 3) Implementation and Evaluation of the PRT’s Multi-year, Comprehensive Targeted Improvement Plan.

The PRT will submit the Targeted Improvement Plan (Phase II) by August 1, 2016 utilizing the GMS system. The Co-leads will notify a PRT if it determines that the TIP does not meet the requirements outlined in the below checklist. The PRT will have an opportunity to submit a revised TIP.

TIP Analysis Checklist

Component 1:

<i>v=meets criteria</i>	<i>Data Analysis</i>
	(a) Determine which SPP/APR indicators the PRT is meeting the target and those indicators in which the PRT did not meet the target.
	(b) Determine trend data for the past 3-5 year period from multiple sources of data, including SPP/APR indicator performance, CONNECT reports, Referral vs. Verification report, and EDN Monitoring results.
	(c) Assess the quality of the PRT’s data.
	(d) If the PRT did not meet the selected child or family outcome targets as identified in Phase I of the TIP, or slippage has occurred, perform a root cause analysis to identify the underlying issue(s) and make necessary revisions to the TIP improvement strategies that will lead to improved results for infants and toddlers with disabilities and their families.
	(e) Identify any monitoring noncompliance issues that present barriers to achieving improved results for infants/toddlers with disabilities and their families and make necessary revisions to the TIP improvement strategies that will lead to improved results.
	(f) Describe stakeholder involvement in the data analysis.
Comments:	

Component 2:

v=meets criteria	<i>PRT Infrastructure Analysis</i>
	(a) Identify strengths of the PRT system, including: <ul style="list-style-type: none">○ how decisions are made within the PRT and with other agencies that are involved in planning for systemic improvements in the PRT○ how components of the PRT system are coordinated among agencies providing services to infants/toddlers with disabilities○ evidence-based and family-centered practices utilized by the PRT that result in improved results○ areas for improvement within and across system components○ analysis of initiatives in the PRT that can have an impact on improving results for infants and toddlers with disabilities and their families
	(b) Identify PRT Infrastructure changes that have assisted in implementation of the Targeted Improvement Plan and how the PRT will support the providers in scaling up and implementation of the selected evidence-based practice(s).
	(c) Identify how the PRT is tracking new staff to ensure they receive the required professional development trainings and technical assistance in the implementation of the selected evidence-based practice(s).
	(d) Identify the PRT's TIP Leadership Team who is responsible for the management and implementation of the selected evidence-based practice(s).
Comments:	

Component 3:

v=meets criteria	Implementation and Evaluation
	(a) Describe how the PRT is tracking progress and ensuring fidelity of implementation of improvement plans.
	(b) Describe Implementation progress based on the previous year's implementation activities.
	(c) Describe the connections to ChildFind, Services Coordination Support, and ILCD.
	(d) Describe data collection and methods to be utilized to determine the effectiveness of the TIP.
	(e) Annual evaluation of the effectiveness of the TIP and progress toward achieving intended outcomes for improving results for infants and toddlers as reported to the co-lead agencies for the Early Development Network (EDN).
	(f) If necessary, describe how the TIP is revised in response to evaluation of outcomes, plan effectiveness, and consultation with the co-lead agencies.
Comments:	