

## Getting Ready Goal and Joint Action Plan: Coach-EI Professional

EI Professional: \_\_\_\_\_ Coach: \_\_\_\_\_ Date : \_\_\_\_\_

**My Goal: What do I want to focus on? How will I know I've been successful?**

- \_\_\_ GUIDE
- \_\_\_ Opening
- \_\_\_ Let's Try It/PC Interaction
- \_\_\_ Review of Outcomes
- \_\_\_ Closing
- \_\_\_ Getting Ready Strategies
- \_\_\_ Data Use

***EI Professional will:***

***Coach will:***

**How will we do this?**

*What might it look like or sound like? When will it happen?*

**Action Steps:** (List one or more action steps based on the goal)

**Plan for Communication Between Contacts:**

☐ Email ☐ Phone ☐ Text ☐ Zoom

**When will we check-in?** \_\_\_\_\_  
(date of check-in)

**Next Coaching Conversation** \_\_\_\_\_  
(date of meeting)